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| **COMMUNITY ACTION PLAN (CAP) PROJECT OFFICER**  ***(Fixed term until 31/03/2026)***  **Reference: CAP-PO**  **Salary: £27,000 pro rata**  **Job Type: Part-time – 30 hours per week**  **Closing Date: 02/03/2025** 23:59 p.m. |  |

We are currently recruiting a part-time (30 hours per week) Community Action Plan Project Officer to join our small team, based in the Wildside Centre in Whitebridge, on a 12 month contract commencing in April 2025. Specifically, this role will focus on delivering agreed projects and initiatives which fulfil the outcomes of the Community Action Plan.

We are looking for a person with experience of project and/or event management in a rural environment. As this is a 12-month project you will need to make an immediate contribution using your project management and event management skills to organise and deliver the annual Gatherings Event in July. This will be an ideal opportunity to engage with the local community and the various stakeholders that support and service the community.

In addition to having a friendly, dynamic and gregarious nature, you will need excellent communication skills both face to face and electronic as well as flexibility and adaptability to meet evolving needs. Good team working skills are essential as you may be operating remotely from your manager and other members of the Team. The contracted hours of work may involve evening and weekend work.

To apply, please send a current CV and a supporting statement, outlining how you meet the required skills and competences from the job description, to [marketingofficer@sfctrust.org.uk](mailto:marketingofficer@sfctrust.org.uk) by the closing date: 23:59 on Sunday 2nd March 2025.

**Interviews: to be confirmed but expected to be week commencing 10th March 2025.**

**Please note that feedback can only be provided to applicants who reach the interview stage.**

*This post will be subject to a Basic Disclosure check.*

*SFCT is working towards being an equal opportunities employer and welcome applications from all members of the community, irrespective of age; disability; gender reassignment; pregnancy and maternity; race; religion and belief; sex and sexual orientation, marriage and civil partnership status.*

*Stratherrick & Foyers Community Trust Limited Registered in Scotland – Company No. SC270423*

**Attached: CAP Officer Job Description Feb25.docx**

**Links to:**

SFCT CAP Summary Flyer<https://nickwright-planning.s3.eu-west-2.amazonaws.com/my_uploads/SFCAP_summary_Nov2021.pdf>

SFCT CAP: <https://www.communityfuture.net/>

SFCT Website: [www.stratherrickcommunity.org.uk](http://www.stratherrickcommunity.org.uk/)